

Board of Commissioners Meeting Minutes

Date: February 19th, 2025
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:14 m.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: Bret Ibert

A quorum was present.

Other Attendees: Rodney Hart, Sean Spanel, Stephanie Boykin, Athena Walker, JP Taylor, Jacob Boudreaux

1. Consider Approval of January 2025 Regular Meeting Minutes

Motion: A motion was made by Merrick Tassin to approve January 2025 Regular Meeting Minutes.

Support: Susanne Core

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of January 2025 Finance Committee Meeting Minutes

Motion: A motion was made by Merrick Tassin to approve December 2024 Finance Committee Meeting Minutes

Support: Jeanne Hutchison

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of January 2025 Financial Statements.

Motion: A motion was made by Merrick Tassin to approve January 2025 Financial Statements.

Support: Martha Cazaubon

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison
Absent: Bret Ibert
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Election of Officers and Complete Committee Appointment for 2025

Martha Cazaubon suggests that the Board postpone the election until the new Board member is present.

John Evans asks that this be put on record.

5. Discuss and Consider Approval of a Board Member Meeting Per-Diem

Motion: A motion was made by Merrick Tassin to approve Board Member Meeting Per-Diem of \$100.00 per Board meeting and \$50.00 per committee meeting.

Support: Susanne Core

Roll Call Vote

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison
Absent: Bret Ibert
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

6. Public Education

Athena Walker presents Public Education to the Board. She continues to hold Safe Kids, Safe Sitters and Latch Key Kids classes for private and public school. Girl and Guy talks are done in the hospital and preparing for TC Week.

7. Directors Report

- a. Rodney Hart asks the Board to complete the yearly Fraud, Ethics and Sexual Harassment training. This is part of our yearly financial audit.
- b. Rodney Hart presented the January 2025 PSAP Call Statistics: 8,408 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.
- c. Rodney Hart updates the Board on the radio tower progress. The radio tower is complete and microwaves are on. The cut over from the current tower to STPCD tower will happen next week. It will take 2 days, Monday and Tuesday.

Currently we are waiting for the parish to issue the permit for the new facility.

Update on the snowstorm, 28 employees stayed at the facility for the duration of the event.

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

General discussion

8. Fire QA Report

Jacob Boudreaux presented the January 2025 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.36% and calls answered under 20 seconds was 99.97%. Total 9-1-1 calls answered was 2,315. The call answer times were acceptable by PIAL/NFPA standards.

9. Adjournment

Motion: A motion was made by Martha Cazaubon at 12:43pm. to adjourn.

Support: Jeanne Hutchison.

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.