

## Board of Commissioners Meeting Minutes

**Date:** March 19, 2025  
**Time:** 11:00 am  
**Location:** 28911 Krentel Rd. Lacombe, LA 70445

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### Call to Order

The meeting was called to order at 11:03am.

A roll call was ordered by the Chairman, report as follows:

**Present:** John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:**

**A quorum was present.**

Other Attendees: Rodney Hart, Sean Spanel, Stephanie Torres, Athena Walker, JP Taylor, Matt Parish

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### 1. Consider Approval of February 2025 Regular Meeting Minutes

**Motion:** A motion was made by Merrick Tassin to approve February 2025 Regular Meeting Minutes.

**Support:** Bret Ibert

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** 0

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 2. Consider Approval of February 2025 Finance Committee Meeting Minutes

**Motion:** A motion was made by Martha Cazaubon to approve February 2025 Financial Meeting Minutes.

**Support:** Merrick Tassin

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** 0

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 3. Consider Approval of February 2025 Financial Statements

**Motion:** A motion was made by Martha Cazaubon to approve February 2025 Financial Statements.

**Support:** Bret Ibert

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**St. Tammany Parish Communications District**

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: [www.stp911.org](http://www.stp911.org)

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**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** 0

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

#### **4. Election of Officers and Complete Committee Appointments for 2025**

John Evans opens the floor for suggestion of the for the Board of Commissioners Chairman and Vice Chairman positions.

**Motion:** A motion was made by Merrick Tassin to recommend John Evans to fill the position of Chairman.

**Support:** Martha Cazaubon

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** 0

**Nays:** 0

**Abstain:** 0

**Motion:** A motion was made by Bret Ibert to recommend Merrick Tassin to fill the position of Vice Chairman.

**Support:** Martha Cazaubon

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** 0

**Nays:** 0

**Abstain:** 0

John Evans requests to continue with the committee positions to remain the same.

Finance Committee:

Bret Ibert – Chairman

Merrick Tassin – Vice Chairman

Martha Cazaubon

John Evans asks if there is a need for the Personnel Committee.

Merrick Tassin replies yes due to year end reviews.

John Evans asks Susanne Core volunteer for Chairman of Personnel Committee.

Susanne Core accepts the position.

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Personnel Committee:

Susanne Core – Chairman

Jeanne Hutchison

Vacant – To be filled by incoming Board Member.

Chairman asked for any further discussion or public comment, no response.

## **5. Public Education Report**

Athena Walker informs the Board of public and private school presentations, preparing for summer camps, Telecommunicators Week in April, Driver Education for parents and teens, Mental Health and First Aid classes.

## **6. Directors Report**

Rodney Hart presented the February 2025 PSAP Call Statistics: 7,876 total 911 calls. All agencies met the 90% under 15 seconds. All agencies met requirement for 95% of calls answered in 20 seconds or less.

Rodney Hart updates the Board of the completion of the radio tower and the transfer has been completed. The satellites were out 2 days during the transfer. Everything is running smoothly.

Merrick Tassin asks if the radio tower will run on the generators here in case of power outage.

Rodney Hart confirms that the equipment is in our MDF room and everything in the MDF room runs on our generators.

Rodney Hart updates the Board on the Annex. The permit from the Parish is going to be issued. The only concern is the cost of the facility. It has been six months waiting for the permit process. The contractor is currently going to the subcontractors to see if there is an increase in prices. KVS has given us a range of 0-20% cost increase. Currently, we are not certain of the price increase but in the coming week, we should be able to sure up the numbers. There may be a need for a Special Board meeting to decide to proceed or not.

General Conversation

## **7. Fire QA Report**

Matt Parish presents the February 2024 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.09% and calls answered under 20 seconds was 99.96%. Total 9-1-1 calls answered was 4,377. The call answer times were acceptable by PIAL/NFPA standards.

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**8. Adjournment**

**Motion:** A motion was made by Susanne Core at 11:43 a.m. to adjourn.

**Support:** Jeanne Hutchison

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** 0

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.